



Board of Podiatry Examiners

Mailing Address:
810 North Main Street, Suite 298
Spearfish, SD 57783

Phone: (605) 642-1600

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DRAFT TELECONFERENCE **BOARD MEETING AGENDA**

TO: **Board Members**

FROM: Carol Tellinghuisen, Executive Secretary

DATE: March 7, 2022

MEETING DATE: **April 1, 2022**

LOCATION: Teleconference with public access at:

Board Office
629 Main St.
Spearfish, SD
605-642-1600

MEETING TIME: **11:00 a.m. MST / 12:00 p.m. CST**

The public is invited to attend the meeting via teleconference. Please call the teleconference number at (866) 410-8397. Key in the Passcode: 5805740042

Agenda Item Number

1. Call to Order/Welcome and Introductions-Stansberry
2. Roll Call-Stansberry
3. Corrections or additions to the agenda
4. Approval of Agenda
5. Public Testimony/Public Comment Period- *11:05 a.m. MST -5 minutes for the public to address the Board*
6. Approval of Minutes from October 1, 2021
7. FY Financial Update
8. Online Renewal System Update
9. Election of Officers
10. Legislative Updates

11. Executive Session per SDCL 1-25-2
 - a. Executive Secretary Contract Renewal
12. Vote on Executive Secretary Contract
13. Schedule Next Meeting(s)
14. Any other business coming in between date of mailing and meeting
15. Adjourn

DRAFT



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OFFICIAL BOARD MINUTES for October 1, 2021 TELECONFERENCE

Members Present: Carolyn Stansberry, DPM, President
James Johnston, DPM, Member
Scott Torness, DPM, Member
Michael McGowan, DPM, Secretary/Treasurer
Jeanie Blair, Lay Member

Members Absent: None

Others Present: Carol Tellinghuisen, Executive Secretary
Jill Lesselyoung, Executive Assistant
Brooke Tellinghuisen Geddes, Executive Assistant
Megan Borchert, Board Attorney, DOH
Ali Tornow, Attorney, DOH

Call to Order/Welcome and Introductions: Stansberry called the meeting to order at 11:05 a.m. MDT.

Roll Call: Tellinghuisen Geddes called the roll. Stansberry, yes; Johnston, yes; Torness, yes; McGowan, yes; Blair, yes. A quorum was present

Corrections or additions to the agenda: None

Approval of the agenda: Stansberry made a motion to approve the agenda. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: There was no public comment.

Approval of the Minutes from March 5, 2021: Stansberry made a motion to approve the minutes from March 5, 2021. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen Geddes reported fiscal year-end figures as of June 30, 2021: year-end revenue of \$19,725.97; expenditures of \$20,064.58 and cash balance of \$29,056.15,

Executive Session pursuant to SDCL 1-25-2: Stansberry made a motion to enter executive session at 11:11 a.m. MDT. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote. Johnston exited executive session at 11:15 a.m. MDT. The Board exited executive session at 11:18 a.m. MDT.

Complaints/Investigations:

#127 – Stansberry recommended that the complaint be dismissed due to lack of substantive evidence. Blair motioned to dismiss the complaint based on the recommendation of the investigator. McGowan seconded the motion. **MOTION PASSED** by roll call vote. Stansberry, abstain; Johnston, yes; Torness, yes; McGowan, yes; Blair, yes.

#128 – Stansberry recommend that the complaint be dismissed due to lack of substantive evidence. McGowan motioned to dismiss the complaint based on the recommendation of the investigator. Torness seconded the motion. **MOTION PASSED** by roll call vote. Stansberry, abstain; Johnston, abstain; Torness, yes; McGowan, yes; Blair, yes.

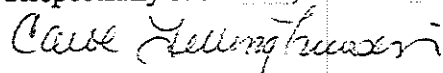
Vote on Online Renewal System: Tellinghuisen Geddes stated the other Department of Health boards have voted to move to the online renewal system by Albertson Consulting. She further stated that the DSS boards are using the new system and it is going well. The approximate cost to the Podiatry Board would be \$35.00 per month. Johnston made a motion to approve the new online renewal system for the Board of Podiatry. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

Legislative Updates: There were no new legislative updates reported. Borchert stated that the Board should continue to handle complaints and licensure by endorsement until we have new guidance from the Department of Health.

Any other business coming in between the date of mailing and meeting: There was no other business. The next meeting was scheduled for Friday, March 4, 2022 at 11:00 a.m. MDT / 12:00 p.m. CDT.

Stansberry made a motion to adjourn the meeting at 11:25 a.m. MDT. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary

Carolyn Stansberry, DPM
President

1-27-1.17. Draft minutes of public meeting to be available—Exceptions—Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

STATE OF SOUTH DAKOTA
REVENUE SUMMARY BY BUDGET UNIT
FOR PERIOD ENDING: 01/31/2022

AGENCY	09	HEALTH				
BUDGET UNIT	09210	BOARD OF PODIATRY EXAMINERS - INFO				
CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO	6503					
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS					
092100061821	6503	4293959	PODIATRY EXAM LIC FEE	500.00	2,410.00	*
ACCT:	4293		BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)	500.00	2,410.00	*
ACCT:	42		LICENSES, PERMITS & FEES	500.00	2,410.00	**
092100061821	6503	4920045	NONOPERATING REVENUES	.00	349.71	*
ACCT:	4920		NONOPERATING REVENUE	.00	349.71	**
ACCT:	49		OTHER REVENUE	.00	349.71	**
CNTR:	092100061821			500.00	2,759.71	***
CNTR:	092100061			500.00	2,759.71	****
CNTR:	0921000			500.00	2,759.71	*****
COMP:	6503			500.00	2,759.71	*****
B UNIT:	09210			500.00	2,759.71	*****

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STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 01/31/2022

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AGENCY	09	HEALTH						
BUDGET UNIT	09210	BOARD OF PODIATRY EXAMINERS - INFO						
CENTER-5	09210	BOARD OF PODIATRY EXAMINERS - INFO						
CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE			
COMPANY NO	6503							
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS							
092100061821	6503	510103000000000000	BOARD & COMM MBRS FEES	.00	60.00			
ACCT: 5101		EMPLOYEE SALARIES		.00	60.00		*	
092100061821	6503	510201000000000000	CAST-EMPLOYER'S SHARE	.00	4.59			
ACCT: 5102		EMPLOYEE BENEFITS		.00	4.59		*	
ACCT: 51		PERSONAL SERVICES		.00	64.59		**	
092100061821	6503	520409000000000000	MANAGEMENT CONSULTANT	1,419.39	10,461.51			
092100061821	6503	520420000000000000	CENTRAL SERVICES	.00	915.66			
092100061821	6503	520420400000000000	RECORDS MGMT SERVICES	49.40	153.90			
092100061821	6503	520420700000000000	HUMAN RESOURCES SERVICES	.00	229.68			
092100061821	6503	520458000000000000	TRUCK-DRAYAGE & FREIGHT	38.28	38.28			
ACCT: 5204		CONTRACTUAL SERVICES		1,507.07	11,799.03		*	
092100061821	6503	520531000000000000	PRINTING-STATE	.00	22.10			
ACCT: 5205		SUPPLIES & MATERIALS		.00	22.10		*	
ACCT: 52		OPERATING EXPENSES		1,507.07	11,821.13		**	
COMP: 6503		PROFESSIONAL & LICENSING BOARDS		1,507.07	11,885.72		***	
CENTER: 092100061821				1,507.07	11,885.72		****	
B UNIT: 09210				1,507.07	11,885.72		*****	

AS OF: 01/31/2022

AGENCY: 09 HEALTH
BUDGET UNIT: 09210 BOARD OF PODIATRY EXAMINERS - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	092100061821	1140000	19,930.14	DR	BOARD OF PODIATRY EXAMINERS
COMPANY/SOURCE TOTAL			19,930.14	DR *	
COMP/BUDG UNIT TOTAL			19,930.14	DR **	
BUDGET UNIT TOTAL			19,930.14	DR ***	